

ANNEXURE - 'A'

NATIONAL CO-OPERATIVE CONSUMERS' FEDERATION OF INDIA LIMITED
27, Mirza Ghalib Street (4th Floor), Kolkata - 700 016
Tel. No. 2252 2841, 2252 1839 Fax 2252 6472
H.O. Deepali, (5th floor) 92, Nehru Place, New Delhi 110 019

EXPRESSION OF INTEREST FOR EMPANELMENT OF BUSINESS ASSOCIATES
WITH NCCF FOR SUPPLY OF NON COKING COAL.

(The following application to be filled up by the parties along with necessary documents
for empanelment).

To
The Branch Manager
National Coop. Cons. Fedn. of India Ltd.,
27, Mirza Ghalib Street (4th floor)
Kolkata - 700 016

Dear Sir,

We are interested to be engaged with you as Business Associate for supply of
imported non coking coal to different power stations in the state of West Bengal. We
furnish below our particulars and documents as per your format.

1. Name of the Company/ Firm :
2. Full address of local Office/ :
Branch with phone No. Fax No.
3. Full address of Regd. Office :
with phone No. Fax No.

4. Company under proprietorship/
Partnership/ Pvt. Co./ Public Ltd. Co.
(Certified supporting documents like copy of Partnership Deed,
Memorandum & Articles of Association etc. enclosed)

 5. Valid VAT Regn. No. (Certified photo copy
enclosed)

 6. Import/ Export Licence
(certified photo copy enclosed).....

 7. Copy of PAN (certified copy enclosed).....

 8. I.T. Assessment Certificate for the last year

 9. Audited Balance Sheet for the last three years

 10. Name of the Bank with full address
 - (with banker's certificate showing
 - credential of the company and Account
No. with attesting the signature of the
Account operator, in a separate sheet.

 11. Power of Attorney in favour of the authorized
signatories of the company duly notarized by
the Notary Public

 12. Any other documents required
for imported coal

 13. Past experience pertaining to import of
non coking coal and delivery thereof, in details.....
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14. Rs. 10,000/- (Rupees Ten Thousand) as processing fee (non refundable) in favour of NCCF of India Limited, by way of D/D No.....dt.....payable at Kolkata, enclosed.

DECLARATION :

- A) We hereby ensure that all the documents submitted by us are valid and self attested.
- B) We agree to accept the payment from NCCF only after the same is received by NCCF from its buyer.
- C) We shall enter into Agreement with your Federation to work as your empanelled Business Associate for supply of imported non coking coal to different power stations of your indenting organization/ Govt. Department in the state of West Bengal on your account.
- D) Interest-free EMD (Refundable) for Rs. 50,000/- (Rupees Fifty Thousand) in favour of NCCF of India Limited will be furnished by us if our firm is empanelled with your branch for the above said business.
- E) We agree to accept all the terms and conditions as laid down in the tender documents.
- F) We also hereby declare that all the above information/documents are true to the best of my knowledge and belief.

In the light of the above, we would request you to please engage us as your Business Associate for supply of imported non coking coal to different power stations of your indenting organization/ Govt. Department in the state of West Bengal as per terms and conditions to be laid down in this regard.

Signature with seal

Name and designation of the signatory

Encl : as above.

Date :
Place :